Abstract Submission Guideline

What is NKU-CMS?
Namık Kemal University – Congress Management System:
It is a software which is used to control, edit and manage the submissions of congress that are held in Namık Kemal University.

How do you use NKU-CMS?
• First, you should register into the system via your e-mail. You can log in then with your e-mail in order to submit and edit your abstracts. You can also add author information and approve your submission.
• You will have the instructions step by step in next slides. Please read the instructions carefully and follow the steps for successful registration and submission.
• Important: Besides corresponding author, all other co-writers have to register into system.
First, you should click “Register” link.
You will see the registration form. Please fill in the required areas with your information. * marked blanks are obligated.

Important Note!
NKU-CMS is a bilingual system (Turkish and English), since NKU organizes both national and international scientific meetings. However 3rd International Symposium on Traditional Foods from Adriatic to Caucasus is an international meeting, the language of the symposium is English, so you should only write in English.

Please write your corporation information including department name.
*: Check Slide 19
Example:
Namik Kemal University, Faculty of Agriculture, Dept. of Food Engineering
Example:
Namik Kemal University, Çorlu Vocational School, Dept. of Food Technology
Example:
TUBITAK-MAM, Food Institute
Example:
Republic of Turkey Ministry of Food, Agriculture And Livestock, Tekirdag Viticultural Research Station
After you have saved the form, you will see that screen. You will receive a verification e-mail. Please check your e-mail account in order to activate your registration.

You should also check spam mail box, in case your verification mail drops there.
Account verification e-mail.
Welcome to Namik Kemal University Conference Management System.

You need to activate your account before logging in to the system.

If you didn't requested an account from our system please do not click any of links in this e-mail.

Please click this link to activate your account.

Click the link in e-mail.
You have activated your account successfully. Now you can sign in through the website  
http://cms.nku.edu.tr or sign in module on left top side of the website  
http://traditionalfoods2015.nku.edu.tr/
In order to log in system write down your email and password then click “Sign In”.

Dear colleagues and friends,

On behalf of the Organization Committee, we would like to invite you to the 3rd International Symposium on Traditional Foods from Adriatic to Caucasus, to be held in Sarajevo/Bosnia and Herzegovina on 01-04th October 2015 and enjoy the scientific and cultural activities. The symposium is organized by Namik Kemal University, University of Sarajevo and International Sarajevo University.

We feel honored to say that we conducted the 1st International Symposium on Traditional Foods from Adriatic to Caucasus in Tekirdag/Turkey on 2010 and the 2nd one in Struga/Macedonia on 2013, successfully. We had many participants from different countries (mainly from Turkey), addressing scientists, technicians and industrialist in both symposiums, presenting in scientific sections with oral and poster presentations. We had great feedbacks that motivate us to arrange the 3rd of that symposium.

The 3rd International Symposium on Traditional Foods from Adriatic to Caucasus will be held in Sarajevo, Bosnia and Herzegovina, which is one very pleasant and historical places in Europe. Bosnia and Herzegovina’s large abundance of natural and cultural attractions make it a preferred place to visit. While we are learning about the traditional foods of different cultures from Adriatic to Caucasus, we can enjoy the Bosnia and Herzegovina’s spectacular nature. Also, the hospitality of the Bosnia and Herzegovina’s people will make your visit truly memorable.

Our main goal is from now on to offer to all of you a great and attractive symposium joining different cultures, traditions and knowledge throughout the traditional foods from Adriatic to Caucasus while creating valuable networks among colleagues.

As organization committee, we would appreciate your interest and hope to welcome you in Sarajevo on 01-04th October 2015.
Choose Language

You come up with that screen when you log in the system.

User settings includes editing operations

New submission button

You can add co-authors, edit, delete or approve your abstracts from «My submissions» button.
New submission page

- Title of the abstract
- Presentation Type (Oral or Poster)
- Topic
- Write your only abstract text here (min 100, max 300 words) Please do not enter title, authors’ name, organization name, address, email and keywords.

Enter your keywords separately. There should be min 3 max 5 keywords.
When you finish and save your abstract according to rules, you will see a warning note! Please read it carefully and note your submission id which is stated in that note...
When you click OK on the warning note, you will be automatically directed into «Edit Authors» page. If you are the only author, you can directly save the submission.

IMPORTANT

- All authors should be registered in NKU-CMS.
- You can add co-authors here or you can do it later from «Edit authors» page.
Enter the email address. The author, system will complete automatically and indicate email address starting with letters as a list. You can co-author from the link the «Add» button.

Author who submit the abstract will be automatically corresponding author and it cannot be changed. Email address of the corresponding author will be shown in abstract proceeding book.
Select the presenter especially for oral presentations.

The order of the authors can be made with drag and drop. This property cannot be worked on mobile phone or tablets. In that case please click the link on right side of the page, saying “If drag and drop feature is not work properly, please click here”.
You will receive an e-mail saying your new submission has been received.

- Details of your submission and
- Important notifications will be stated in that email.
“My Submission” Screen: All submission you have submit and you are assigned as co-author will be displayed in that section.

- Display submitted abstract.
- Edit button for editing title, topic, presentation type or keywords.
- Authors button for adding co-authors, changing order of the authors, assigning presenter.
- Approve button for approval of the abstract and sending to referee to evaluate.
- Delete button to delete your submission from the system.
After you complete your submission and approve it, you will see that screen. Please be aware of that you cannot make any changes on abstract. You will not be able to see edit, author and delete butons, you will only see the display button. After you approve it, system moderator will direct your submission into related referee(s). Please be sure that you make all arrangements.
Physicochemical Properties of Starch from Tarhana, a Cereal Based Traditional Turkish Food

Kadir Güner¹*  Göksel Tırpancı¹  Mehmet Gülcü²

¹: Namık Kemal University, Faculty of Agriculture, Department of Food Engineering
²: Republic of Turkey Ministry of Food, Agriculture And Livestock, Tekirdag Viticultural Research Station

*: kadirguner@nku.edu.tr
Your abstract that you submitted and edited on the system will show up as seen on the abstract book.

The 3rd International Symposium on Traditional Foods from Adriatic to Caucasus  
1-4 October 2015 Sarajevo / Bosnia and Herzegovina

TF3_O240

Physicochemical Properties of Starch from Tarhana, a Cereal Based Traditional Turkish Food

The name of the presenter is underlined.

The name of the author’s corporation will be shown with a number near of the author’s name. The corporation information that you write down when you fill either registration form or co-author information will be automatically added to abstract. So, please be sure that you write corporation information including department name as seen in example.

Kadir Güner*  Göksel Turpanci  Mehmet Gülçü

1: Namik Kemal University, Faculty of Agriculture, Department of Food Engineering 
2: Republic of Turkey Ministry of Food, Agriculture And Livestock, Tekirdag Viticultural Research Station

*: The name of the corresponding author is signed with * and his e-mail address is written there.

*: kadirguner@nku.edu.tr

The order of the authors was done according to you add co-authors.
Thanks for your interest
Hope to see you in Sarajevo!

For your questions:
traditionalfoods2015@nku.edu.tr